

Memorandum of Understanding

Best Friends Animal Society and Everett Animal Shelter

This document is to clarify in writing the roles that the parties involved agree to upon receipt of this one-time financial scholarship.

Best Friends Animal Society will:

- Provide Everett Animal Shelter with a one-time scholarship of \$1,500 following the return of this signed agreement by the recipient.

Everett Animal Shelter will:

- Have at least one staff member attend the 2025 LEADing the Pack: PNW Animal Welfare Conference in Yakima, WA in its entirety starting 09/29/2025.
- Attend at least 75% or more of the conference session offerings.
- This scholarship will be used specifically for the purpose of subsidizing the costs incurred to Everett Animal Shelter due to attending the LEADing the Pack: PNW Animal Welfare Conference in Yakima, WA, to include cost of attendee registration.

By signing below, each party acknowledges and agrees to the terms in this memorandum of understanding.

Agreed to by: 

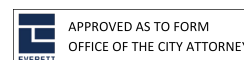
Date: 10/14/2025

Printed Name: Cassie Franklin

Job Title: Mayor

Electronic signature by authorized signer for City of Everett Animal Shelter

Attest:



Agreed to by: *Ariana Hill Foster*

Date: 10/14/2025

Printed Name: Ariana Hill Foster

Job Title: Pacific Region Strategist

Electronic signature by authorized signer for Best Friends Animal Society











Best Friends 2025 Educational Scholarship_10.8.25_SD


Final Audit Report

2025-10-15

Created:	2025-10-14
By:	Marista Jorve (mjorve@everettwa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAArBD-dE8HNYs0PzJXJ63dYnj2r4ZfWb

"Best Friends 2025 Educational Scholarship_10.8.25_SD" History


-  Document created by Marista Jorve (mjorve@everettwa.gov)
2025-10-14 - 8:23:33 PM GMT
-  Document emailed to lroe@everettwa.gov for approval
2025-10-14 - 8:24:58 PM GMT
-  Email viewed by lroe@everettwa.gov
2025-10-14 - 8:27:48 PM GMT
-  Signer lroe@everettwa.gov entered name at signing as Lindsay Roe
2025-10-14 - 8:28:38 PM GMT
-  Document approved by Lindsay Roe (lroe@everettwa.gov)
Approval Date: 2025-10-14 - 8:28:40 PM GMT - Time Source: server
-  Document emailed to Ariana Hill (arianah@bestfriends.org) for signature
2025-10-14 - 8:28:42 PM GMT
-  Email viewed by Ariana Hill (arianah@bestfriends.org)
2025-10-14 - 9:00:46 PM GMT
-  Signer Ariana Hill (arianah@bestfriends.org) entered name at signing as Ariana Hill Foster
2025-10-14 - 9:03:31 PM GMT
-  Document e-signed by Ariana Hill Foster (arianah@bestfriends.org)
Signature Date: 2025-10-14 - 9:03:33 PM GMT - Time Source: server
-  Document emailed to Tim Benedict (TBenedict@everettwa.gov) for approval
2025-10-14 - 9:03:35 PM GMT

 Email viewed by Tim Benedict (TBenedict@everettwa.gov)

2025-10-14 - 9:04:17 PM GMT

 Document approved by Tim Benedict (TBenedict@everettwa.gov)

Approval Date: 2025-10-14 - 9:04:28 PM GMT - Time Source: server

 Document emailed to Cassie Franklin (cfranklin@everettwa.gov) for signature


2025-10-14 - 9:04:30 PM GMT

 Email viewed by Cassie Franklin (cfranklin@everettwa.gov)

2025-10-14 - 9:59:22 PM GMT

 Document e-signed by Cassie Franklin (cfranklin@everettwa.gov)

Signature Date: 2025-10-14 - 9:59:41 PM GMT - Time Source: server

 Document emailed to Marista Jorve (mjorve@everettwa.gov) for signature

2025-10-14 - 9:59:42 PM GMT

 Document e-signed by Marista Jorve (mjorve@everettwa.gov)

Signature Date: 2025-10-15 - 3:33:30 PM GMT - Time Source: server

 Agreement completed.

2025-10-15 - 3:33:30 PM GMT